



One Life LLC

HOUSING REFERRAL AGREEMENT

Thank You for your interest in partnering with One Life LLC. This agreement is a legally binding contact. Before signing, please read the agreement to its entirety. The terms in this agreement will discuss how business between my company and your company will communicate when referring clients to your company.

The purpose of this referral agreement is to engage the efforts of One Life LLC to locate clients for your rental property. One Life LLC does not represent either the client(s) or your company, but acts strictly as an housing referral source.

- Before releasing client information, you agree to join One Life LLC, the client, and the Social worker on a video call.
- During the video call or conference call, you agree to do a virtual tour/walkthrough of your facility with the client. You will conduct an assessment and discuss with the client the terms of your facility while on the virtual call.
- If you and the client agree that you both are good for your facility, You agree to send One Life LLC your rental agreement and One Life LLC will forward the agreement to clients Social worker and/ family member to assist client with filling out the rental agreement.
- Client will then forward the rental agreement to One Life LLC and One Life LLC will forward the rental agreement/information back to your company.
- Your company will agree to conduct a follow up if the client occupancy date changes.

REFERRAL FEE

A \$400 referral fee per referral is due within 24 hours of the client moving into your facility even if occupancy date occurs after that time. You will receive an invoice to your company email address which will be provided by you.

CONTINGENCY POLICY

In the event the client does not stay in your facility after they have been placed there will not be a replacement from One Life LLC. Each referral your company receives from One Life LLC, there will be a separate \$400 fee for each referral.

ACKNOWLEDGEMENT

- By signing this agreement, you acknowledge the terms that are being presented to you.
- You acknowledge that, to receive a potential referral from One Life LLC this agreement must be signed within 24 hours before finding other placement for the client.

HOUSING REFERRAL AGREEMENT

Referring Agency:

On Life LLC

Phone:

615-647-7018

Email:

onelifellc19@gmail.com

Signature:

Receiving Provider:

Phone:

Email:

Receiving Provider Signature:
